

# HAYFIELD VIEW HOMEOWNERS ASSOCIATION

## ANNUAL MEETING

Wednesday, December 7, 2016

Hayfield Secondary School  
7630 Telegraph Road, Room 1330  
Alexandria, VA 22315

### Attendees

1.	George Drakeley	President
2.	Thom Hostetter	Vice President
3.	John Manning	Secretary
4.	Pat Robinson	Treasurer
5.	Chip Rosenberg	Director
6.	Diane Pavlovich	Director
	Traci Castrovinci	Property Manager

### I. Call to Order and Quorum

The President called the meeting to order at 7:11 p.m. The Property Manager confirmed that a quorum of Homeowners was met by attendance and proxy for the annual meeting.

### II. Minutes

The Secretary read the minutes from the 2015 annual meeting that was held at Lane Elementary School on November 18, 2015. A motion was made and passed unanimously by the membership to accept the 2015 annual meeting minutes.

### III. President's Report

The President commented on issues facing the community and the actions the Board has taken or will take to address them. The President outlined goals for 2017 that included: updating parking regulations and architectural guidelines, building a new tot-lot fence on Blanford Ct., ensuring that the pond is properly maintained, and continuing to prune or remove overgrown trees on common areas.

### IV. Financial Report

The Treasurer provided an oral report and presented a spreadsheet showing actual costs and expenditures through September 2016. The Board approved the 2017 budget reflecting an increase of 5 percent, raising monthly homeowner fees to 118.63. The Treasurer addressed follow-up questions from members in attendance.

### V. Election of Directors

Three members were nominated and elected by acclamation to the Board to serve 3-year terms: George Drakeley of Towchester Ct., Diane Pavlovich of Duddington Dr., and Matt Visco of Duddington Dr.

### VI. Committee Reports

#### 1. Architectural Control

The President provided a report for Chairman Daniel Aide. In 2017, one-third of the Hayfield View Community will be inspected, on a rotating basis, to ensure that units are maintained as required by the Association By-Laws and Covenants. Members were also reminded to submit architectural applications via our Property Manager or e-mail <mailto:acc@hayfieldview.org> before proceeding with work on the outside of their units.

2. Community Operations

Chairman Hostetter provided the highlights of 2016 including soil amendment and seeding in the common areas, removal and trimming of several trees, the painting of parking spaces and signs. In 2017, the Board will consider additional tree pruning and replacement in the common areas, options to maintain the pond, and planting flowers at the entrances to Manigold Ct. and Brighthouse Ct. ✓

3. Traffic and Safety

Homeowners present at the annual meeting were advised that visitor parking continues to be an issue of concern and that the Board is working to update the parking regulations.

4. Communications

Chairperson Brittany Wilson advised on updates to the Hayfield View website and plans for a community newsletter.

**VII. Other Business**

Members raised the following issues to the Board during open discussion: (1) the proper type of trees that should be planted in the front yard of residences, (2) how to handle door-to-door solicitors, (3) the correct fence stains, (4) the best methods to contact the property management company, and (5) what can be done about animals ripping open garbage bags.

**VIII. Adjournment**

President Drakeley adjourned the meeting at 8:26 p.m.

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SUBMITTED FOR CONSIDERATION BY: John Manning, Secretary

APPROVED: *John Manning*

*John Manning*  
\_\_\_\_\_  
John Manning

ON: 11/16/2017  
Date