

HAYFIELD VIEW HOMEOWNERS ASSOCIATION

ANNUAL MEETING

Wednesday, November 14, 2018

Hayfield Elementary School
7633 Telegraph Road, Cafeteria
Alexandria, VA 22315

Directors in Attendance

- | | | |
|----|-----------------|-----------|
| 1. | Thom Hostetter | President |
| 2. | Pat Robinson | Treasurer |
| 3. | John Manning | Secretary |
| 4. | Diane Pavlovich | Director |
| 5. | Matt Visco | |

Taylor Vasicek Capitol Property Management

I. Call to Order and Quorum

The President called the meeting to order at 7:30 p.m. The Property Manager confirmed that a quorum of 25 members of the Hayfield View Homeowners Association (HOA) was met by attendance and proxy for the annual meeting.

II. Introduction and President's Report

The President introduced the Board of Directors (Board) in attendance and the Capitol Property Manager team. The President then introduced the Board's efforts to update our covenants and bylaws to address legal changes, leverage technological advances, strengthen due process, and provide for reasonable enforcement measures. The President reviewed the amendment process and asked that those interested in serving on a special committee for the amendments speak with him or another director.

III. Minutes

The Secretary read the prepared minutes from last year's annual meeting. A motion was made and passed unanimously by the membership to accept these minutes.

IV. Treasurer's Report and HOA Budget

The Treasurer provided an oral report and presented a spreadsheet showing actual costs and expenditures through the date of the annual meeting. The Board approved the next year's budget reflecting no increase in the assessment, or \$122.19 per month. The Treasurer addressed follow-up questions from members in attendance.

V. Committee Reports

1. Community Operations

The President reported committee activity, including walk-throughs to identify and remove at-risk trees, parking spaces needing painting, and efforts to ameliorate drainage issues. The President cited future work, including resurfacing of Towchester and Hatherleigh Cts., assessments of the playgrounds, and posting of no parking signs. The President addressed follow-up questions from members in attendance, including installing additional visitor parking spaces for Duddington Dr., Houndsbury Ct., and Hatherleigh Ct. residents.

2. Traffic and Safety

The President and Director Visco reported committee activity, including liability for neighborhood watch programs, visitor parking abuse, and sidewalk repairs. The President addressed follow-up questions from members in attendance, including traffic congestion concerns about the school bus stop on Helmsdale Ln. and Amesbury Ct.

3. Architectural Control (ACC)

The President reported committee activity and discussed plans for the 2019 inspection cycle. Also discussed was house paint colors and recent changes to the ACC Handbook, allowing for retractable awnings and variances for trim and door color changes.

4. Communications

The Secretary reported committee activity and addressed follow-up questions from members in attendance.

V. Election of Directors

Two members were nominated and elected by acclamation to the Board to serve 3-year terms: Thomas Hostetter of Manigold Ct. and Ivan Imm of Houndsbury Ct.

VI. Open Forum

Members raised the following issues to the Board during open discussion: (1) effects of recent commercial development, (2) efforts to curb pet waste on community property, (3) missed trash pickups, (4) the burning of treated wood in a home, and (5) the ratio of absentee owners to owners in residence in the community.

VII. Adjournment

President Hostetter adjourned the meeting at 8:45 p.m.

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PREPARED AND SUBMITTED BY: _____
John Manning, Secretary

APPROVED ON: _____
Date